



# SUPERVISOR OF GROUP PROGRAMS

## SUPERVISOR OF GROUP PROGRAMS, COUNSELLING AND PERSONAL DEVELOPMENT (0.8FTE)

Voted one of Maclean's Top 100 Charities of 2020, YW provides preventive and restorative services to women and their families to help them thrive. YW is committed to support people experiencing domestic violence, advocating for mental health, and enabling women's economic prosperity.

The Supervisor of the Counselling and Personal Development (CPD) program works with the Manager to offer effective counselling services. This role supervises and promotes the capacity of the group facilitation team and promotes practice aligned with the principles of the YW Practice Framework. This role contributes to the program development and evaluation.

### WHAT MOVES YOU

- You get fulfillment from celebrating small wins and staying positive, knowing it will lead to change
- Affecting positive change by offering inclusive, non-judgmental low barrier services for women and their families
- Your excellent communication skills make it easy

### WHAT YOU'LL DO

- Provide regular direct supervision, support, and feedback to all team members.
- Ensure supervision and direct observation feedback is provided verbally and in writing.
- Facilitate regular team meetings.
- Oversee training and onboarding for new staff.
- Approve time off requests and bi-weekly payroll submissions for all team members.
- Ensure program staffing schedules and requirements are always adequate.
- Collaborate with People Services on all human resources activities.
- Participate in On-call System.
- Ensure all training materials, program manuals and other training documents are up to date.
- Ensure network families have timely access to services.
- Ensure complete, accurate and professional documentation meets the program, organizational and CPD requirements.
- Participate in and/or facilitate YW in-service presentations and case consultations, as appropriate.
- Attend training, conferences, and seminars.
- Contributes to a high performing team in CPD and wider YW Calgary teams.
- **This position works part-time (30 hours a week), Monday-Thursday, with the ability to work some hours remotely. Includes at least two evenings per week, and the ability to flex schedule for occasional evening and weekend is required.**

### WHAT YOU'VE DONE

- Graduate degree in psychology or social work required.
- Registration in good standing with relevant professional association.
- Minimum 5 years of counselling experience; and a minimum 3 years of supervisory experience.
- Experience in working with adults and families who have experienced domestic violence.
- Experience with individual and group interventions.
- Advanced level understanding of mental health.
- Working knowledge of the impacts of abuse, violence, and trauma on people across the lifespan; violence- and abuse-recovery; crisis intervention; and problematic substance use and its intersection with mental health and traumatic stress.
- Training and experience in treatment options such as CBT, DBT, Mind/Body therapies, family systems therapy, and post-modern platforms such as Solution-Focused Brief therapy, Narrative therapy, Motivational Interviewing, and Strengths-Based approach.
- Ability to travel to meetings in the community or at other YW locations.
- Ability to create an environment of trust, respect, creativity, and safety for clinical growth and excellence.
- ASIST (Applied Suicide Intervention Skills Training) and First Aid required.

As a condition of employment, YW Calgary requires the successful candidate to be fully vaccinated. Where the candidate has not obtained the vaccine, the candidate will be considered on an exceptional case by case basis; YW Calgary will adhere with its obligations under the Alberta Human Rights Act."

**If you want to work to change lives, we want to meet you.**

Competition Number: **2022065**  
Deadline: **September 26, 2022**

[www.ywcalgary.ca/work-with-us](http://www.ywcalgary.ca/work-with-us)

Apply today with resume, cover letter, and salary expectations to [careers@ywcalgary.ca](mailto:careers@ywcalgary.ca)

YW Calgary is committed to providing an equitable, diverse and inclusive workplace where all employees, clients and volunteers, whatever their gender, race, ethnicity, national origin, age, sexual orientation or identity, education, and/or disability, feel valued and respected.