



YW Decommissioning Downtown Site Volunteers

POSITION, DEPARTMENT

YW Calgary moved into our new Hub facility over the summer and now has the task of decommissioning the downtown site before handing it over to the new owner. We are looking for volunteers to assist with offering employees and volunteers the opportunity to identify and select items they would like from the items remaining on site. Inventory includes office furniture; classroom furniture; children’s furniture and toys and household items.

WHAT MOVES YOU

Working with YW staff member in helping out with registration, answering questions, directing people and supporting respectful processes and project coordination. ***This opportunity is well suited for a volunteer group.*** There will be on-site parking available for this position.

WHAT YOU’LL DO

- Attend an orientation prior to the shift start time
- Assist with registration
- Support and be knowledgeable about decommission processes
- Answer questions and direct staff where needed
- Support the coordination of the project
- Volunteers can choose either a Friday shift and/or a Saturday shift.
- **Friday, September 20th**
Orientation - 3pm
Shift (4pm – 8pm)
- **Saturday, September 21st**
Orientation - 9am
Shift (10 am to 2pm)

WHAT YOU’VE DONE

- You possess previous customer service experience
- You’re experienced at “thinking on your feet” and making informed decisions
- You’re experienced at providing instructions and directions to customers or clients
- You have superb verbal communication skills

If you want to volunteer to change lives, we want to meet you.

Apply today – please click [here](#)