



Supply Chain Volunteer - Procurement

POSITION, DEPARTMENT

This position reports to the YW Procurement Coordinator. You will be responsible for managing supply chain inventory while ensuring health and safety for the supply chain area as well as travel with the Supply Chain Coordinator to pick up donations and deliver products to various YW Sites.

WHAT MOVES YOU

- You are a highly organized and analytical person. You thrive on being challenged daily and love to organize, and sort inventory. You are a problem solver who likes working on specialized short term projects

WHAT YOU'LL DO

- Manage all aspects of supply chain
- Sort and organize donations
- Unpack and put away donations
- Cycle count inventory and analyze inventory
- Submit inventory counts to procurement coordinator on a weekly basis
- Help with weekly foodbank pick up
- Distribute donations and products to YW off site programs

WHAT YOU'VE DONE

- You possess a high school completion or equivalency
- You are experienced at working in an inventory and supply chain environment
- You possess strong communication, analytical and problem-solving skills.
- You are a team player
- You are able to lift 50 lbs. on a daily basis
- You are able to push and pull 50 lbs. in a cart
- You are able to stand, kneel, walk, for long periods of time on a daily basis
- You can commit 3 hours a day, three times a week (weekdays only)
- You can commit to volunteer for 3 months in this role

If you want to volunteer to change lives, we want to meet you.

Apply today – please click [here](#)