YWCA CALGARY
women-centred.
brighter-future focused.

COMMUNICATIONS COORDINATOR

COMMUNICATIONS COORDINATOR, MARKETING & COMMUNICATIONS (18 MONTH TERM)

You are an excellent communicator and able to build relationships both internally and externally. You are a change champion for the mission and vision of an organization. You have a knack of coordinating and/or supporting events making sure the organization brand is consistent. You are an organizational reputation builder, believing in the mission and providing the vision both within and externally.

WHAT MOVES YOU

- Providing vision and mission of an organization
- Promoting consistent and transparent communication
- Being a change champion

WHAT YOU'LL DO

- Create new opportunities for sharing information
- Building effective relationship both internally and externally
- Creating a cohesive approach and presentation for all events

WHAT YOU'VE DONE

- Post-Secondary education with concentration in Communications, Community Engagement, Change Management, Event Planning or equivalent experience
- 1-5 years' experience in a related field
- Exceptional written and verbal communication skills
- High level of proficiency in Microsoft Office suite

If you want to work to change lives, we want to meet you.

For a full job description click HERE

Competition Number: 2018074
Deadline: August 29, 2018

www.ywcalgary.ca/work-with-us

Apply today with covering letter, salary expectations and resume to careers@ywcalgary.ca